

Nineteenth Amendment Commemorative Project - Artist Selection Process - Projected Timeline, Feb 2019 - Aug 2022 - WORKING DOC.			
Dates	Process stage	Description	Notes
02/15/19	budget	Confirm budget	\$300,000
04/02/19	Background	1st Committee Meeting - Overview, History	
05/07/19	Background	2nd Committee Meeting - History cont'd + Review of possible sites	
06/02/19	Background	Committee tour of 5 sites	Joan Lorentz Park; Cambridge Crossing; Riverside Press Park; Tubman Sq; Cambridge Common
06/04/19	Background	3rd Committee Meeting - Public Art discussion	Arts Council presentation; cmte depends on pace of criteria
6/5-30/2019	RFQ	Arts Council drafts RFQ; identify exhibition space for April-May 2020	discussion; NB: Gallery 344 not available for exhibition; libraries?
07/09/19	RFQ	4th Committee Meeting - Review/discuss RFQ (approve?); discuss documentation and outreach	Document whole process in video + photo?
07/30/19	RFQ	Meet with Joan Lorentz Park Committee to discuss possibilities	
8/5-30/19	RFQ	Contact Art Jurors & schedule convening date for late October	Arts Council drafts Request for Proposals (RFP)
08/06/19	RFQ	5th Committee Meeting - discuss RFQ publicity/outreach; final selection process & CRITERIA; confirm art jurors	
08/15/19	RFQ	RELEASE RFQ (7 week submission period); Identify and confirm Art Jury (3 Jurors +); Outreach	Criteria discussion may take longer, with RFQ release in Sept. Committee to plan outreach plan & generate lists
09/10/19	RFQ/RFP	6th Committee Meeting - review draft of Request for Proposals (RFP) & goals; RFQ status update	
09/30/19	RFQ	DEADLINE FOR RFQ SUBMISSIONS to registry (Slideroom.com); send RFP to Committee	Arts Council administers registry

10/01/19	RFQ/RFP	7th Committee Meeting - CONFIRM SITE ; approve RFP; confirm public meeting date for finalists: NOV 12; RFQ status update [Lillian absent]	
10/09/19	Finalists Selection	release registry to Art Jurors	(Committee access to registry)
10/23/19	Finalists Selection	Art Jury convenes, 3-4 Finalists + alternates selected	Proposal fee \$2,000
11/4-8/19	RFP	Contact Finalists; send RFP/guidelines to Finalists	
11/12/2019 (not 11/5 as originally scheduled)	Dev't of Proposals & Planning	8th Committee Meeting - Review selected finalists; identify stakeholders to meet with finalists	plan public meeting with finalists?? Create online public feedback platform?
11/01/19	Dev't of Proposals & Planning	All month - Finalists meet with stakeholders; research; Finalists develop proposals	work with city staff & cmte
12/01/19	Dev't of Proposals & Planning	All month - Finalists meet with stakeholders; research; Finalists develop proposals	work with city staff & cmte
12/03/19	Dev't of Proposals & Planning	9th Committee Meeting - Possible meeting with finalists?	
01/01/20	Dev't of Proposals & Planning	All month - Finalists meet with stakeholders; research; Finalists develop proposals	work with city staff
01/07/20	Dev't of Proposals & Planning	10th Committee Meeting - exhibition planning	
02/01/20	Dev't of Proposals & Planning	All month - Finalists meet with stakeholders; research; Finalists develop proposals	work with city staff
02/04/19	Dev't of Proposals & Planning	11th Committee Meeting - exhibition & outreach planning cont'd	
03/01/20	Dev't of Proposals & Planning	Finalists meet with stakeholders; research; Finalists develop proposals	work with city staff
03/03/20	Dev't of Proposals & Planning	12th Committee Meeting - Updates & planning	
03/15/20	Dev't of Proposals & Planning	FINAL PROPOSALS DUE + exhibition materials to Arts Council	
04/01/20	Proposal reviews	Two weeks - Internal review of proposals	
04/07/20	Proposal reviews	13th Committee Meeting - Review proposals; plan outreach	public feedback form

04/15/20	Proposal reviews	Exhibit proposals	location TBD; gather public feedback
05/01/20	Proposal reviews	Exhibit proposals	location TBD; gather public feedback
05/05/20	Proposal reviews/ Final selection?	14th Committee Meeting - community feedback; Proposal selection?	
06/01/20	Event planning	Early June - Committee (+ others?) convenes and selects one proposal to be commissioned EVENT PLANNING	
06/02/20	Event planning	15th Committee Meeting - plan events & outreach	
07/01/20	Event planning	Prepare/plan event programming; artist's contract	work with Committee, city staff
07/07/20	Event planning	16th Committee Meeting - plan events & outreach	
08/04/20	Event planning	17th Committee Meeting - plan events & outreach/publicity	
08/26/20	Public event	Public announcement of selected proposal (100th anniversary date)	
09/01/20	Detailed proposal dev't & approvals	24-36 months - Detailed proposal development; plan fabrication & installation	work with city staff & community; continued work with Committee
2022-2023	Build & Complete	Fabrication, infrastructure, Installation, public event planning	Committee convene to plan celebration event with city staff