

Online Tobacco Only Permit Application

The applicant will be required to supply all the information requested. Please read each bullet item below:

- All fields with an **!** are required fields. The permit request will not submit when a required field is left blank.
- Note the permit number in pop-up received after clicking finish.
- Fee must be paid. After clicking on “Finish” on attachment page, log-off and log-in to activate invoice. Scroll down to the invoices section at bottom of page. Select the invoice and proceed through payment process. A convenience fee for credit /debit card is 2.5%. A convenience fee of \$2.00 for personal or business checking account.
- Upon approval you will receive an email with a copy of the permit attached. This permit must be printed and posted on site.

If payment is not received, the permit will not be processed.

This permit is only valid for dates indicated on permit.