

## **Minutes of COA Board Meeting October 12, 2021**

**Board Members Present:** Lois Carra, Jennifer Chisholm, Pearl Hines, Lily Owyang, Eva Paddock and Beverly Sealey

**Staff Present:** Lisa Castagna, Alicia Johnson, Vincent McCarthy, and Susan Pacheco

**Call to Order** – President Owyang called meeting to order at 9:38 a.m.

**Review/Acceptance of minutes:** Minutes seconded by Eva Paddock and Jennifer Chisholm.

### **Executive Director – Susan Pacheco**

- First of 4 Flu vaccine clinics through Cambridge Public Health, to be hosted by the Council on Aging at 806 Mass Ave. on Friday, 10/15 @ 10:00 a.m. COVID Vax (Pfizer) – 1<sup>st</sup>, 2<sup>nd</sup> and Booster doses will also be available.
- Staffing updates. Julie King, Food Service Manager, will be going on medical leave beginning 11/10 for approximately 6-8 weeks. ED working with Somerville Cambridge Elder Services to establish food service delivery.
- Outreach Casemanager job description is currently being edited and will be posted soon. As soon as completed and approved, ED will forward to Board.
- The City's IT Department is working with a vendor to install AV Equipment in both the Ballroom and 2<sup>nd</sup> floor Arts & Crafts Room at the Cambridge Senior Center. This will give option to provide hybrid programming.
- ED will be meeting with varied City Leadership on October 13<sup>th</sup> regarding City ordinance on “mask vs. no mask”. Specifically, accommodations to make to address a non-wearing mask participant (due to health reasons) participate in a program. Update will be provided at the November meeting.

### **COA Activities Team – Alicia Johnson**

Please see attached report or click on link from Alicia Johnson.

[Board Meeting October 2021AJ.docx](#)

### **Client Services – Vincent McCarthy**

- Medicare Open Enrollment Period begins October 15th and runs through December 15th.
- First in person Men's Group meeting since our reopening will take place on Tuesday, October 19th at 10am.
- Vincent gave a brief overview of the Council on Aging's YMCA daily pass program. Six per day, first come, first served, and extra six on Fridays.
- The Bus Driver position is being reviewed. The DHSP bus transported the Haitian Group for an in-person luncheon on September 30<sup>th</sup>. They continue to have virtual meetings. The DHSP bus also provides transportation for the travelling billiard's team. Currently using Department of Human Service Program FT Driver to assist with these trips.
- Taxi service is still available. Taxi Discount Coupons available through COA.
- Contract for medical and grocery shopping transportation via Door-2-Door Transportation.

### **Old Business**

- No old business

### **New Business**

- The City Manager has eight COA Board Consumer applications. There are three COA Board Provider positions.
- Pearl Hines mentioned concern about an Opinion article in the Boston Globe Series The Longevity Hub.
- ED announced that there would be a meeting with the COA Friends on Tuesday, November 9<sup>th</sup>.  
Agenda: dissolution of the Friends.

Jennifer Chisholm and Beverly Sealey motioned to adjourn. Meeting adjourned at 10:55 a.m.

Next meeting: Tuesday, November 9, 2021 @ 9:30 a.m.

Minutes respectfully submitted by Lisa Castagna and Susan Pacheco.