

City of Cambridge
Climate Protection Action Committee

Meeting Minutes
12 January 2012

Present: Quinton Zondervan (chair), Jackie Cefola (vice chair), Marguerite Reynolds (secretary), Milton Bevington, Carri Boiselle, Betsy Boyle, Peter Crawley, Janet Curtis, Nathan Gauthier, Sarah Hill, Barry Hilts, Lynn Huckabee, Johanna Jobin, Ted Live, David Rabkin, Keren Schlomy, Suzanne Shepard, Victoria Wolff, Scott Wood; *staff:* Susanne Rasmussen, Rosalie Anders, John Bolduc

Quorum attending. December minutes approved without dissent. January minutes by Milton Bevington.

Future meetings

- February – Local groups interested in climate protection will be invited to join the meeting. Intention is to learn what actions they are willing and able to take in support of CPAC goals and objectives.
- March – A Q&A with the city manager focusing on CPAC goals and objectives.

Report of the E&TP Director

- RFP for citywide vulnerability assessment has been released.
- Tree canopy assessment has been awarded to a UVM research team
- DOER Sunshot community solar program that Cambridge has been selected to participate in is in planning stages
- CEA is launching a matching grant program (\$40k) for solar hot water projects in residential and small commercial buildings

Community outreach

- Discussed purpose of community outreach
 1. Obtain buy-in and commitments to help from interested parties
 2. To extend the conversation about climate beyond the "choir" of true believers
 3. To capture peer input on goals and objectives from recognized authorities such as other cities, researchers, and NGOs
- Discussed advantages of conducting separate meetings with residential and business/institutional stakeholders
- Discussed advantages of a two-step outreach process
 1. Soliciting input to draft goals and objectives
 2. Negotiating stakeholder commitments in support of implementation effort
- Suggestion was adopted for individual committee members to solicit participation in an early review process from people in their networks. Committee members offered two types of nominees for staff review:
 1. Stakeholder group leaders with whom they were personally acquainted
 2. Organizations and agencies who might make good peer reviewers

Draft review process

- Discussed the proposed process and timeline city-led community outreach meetings. A series of meetings will be led by E&TP staff with the objective of completing the public discussion by Spring 2012.

Peer review process

- Discussed the most appropriate types of candidates and nominated individual researchers, organizations, and agencies as peer reviewers. Staff requested committee members make additional nomination by email.

Meeting adjourned

Notes by Milton Bevington