



Technical Advisory Committee & Expert Advisory Panel  
**Joint Kick-Off Meeting**  
**MEETING AGENDA**  
Cambridge Climate Change Vulnerability Assessment

2<sup>nd</sup> floor meeting room, City Hall Annex,  
344 Broadway, Cambridge

**December 18, 2012**

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Meeting Goals:

- Explain the need for a vulnerability assessment: context of larger goal of adaptation planning
- Explain the structure of different groups engaging on this project
- Discuss the key technical tasks included in the assessment

**8:45 Arrival**

**9:00 Welcome & Introductions**

Welcome – Richard Rossi, Deputy City Manager  
Introductions and review of meeting agenda – John Bolduc, Community Development Dept.  
Meeting's protocol / time allocated to discussion – Patrick Field, CBI

**9:10 Why Is Cambridge Doing a Vulnerability Assessment? - The Science of the Project**

Overview of why this project has been undertaken, relevant threats and vulnerabilities. – Paul Kirshen, UNH

**9:30 Project Approach: Methodology and Technical Approach to Complete the Vulnerability Assessment**

Introduction to the conceptual framework of the vulnerability assessment project – Lisa Dickson, Kleinfelder

**10:15 Project Approach: Committees' role and contribution**

Overview of the Technical Advisory Group (TAC) and Expert Advisory Panel (EAP), how they will work, what will be expected of members and how we'll engage the public to build support for the next phase: Adaptation Plan - Nathalie Beauvais, Kleinfelder

**10:45 Next Steps & Wrap Up**

Review of next steps and next meetings.

**10:50 Participant comments**

**11:00 Adjourn**

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Kleinfelder

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