



Permit Process for Cannabis Establishments

pre-application

<ul style="list-style-type: none">• Meet with Community Development Department (CDD) Staff <p>Request meeting to review requirements and process for Planning Board Special Permit and Cannabis Business Permit</p>	<ul style="list-style-type: none">• Submit a Letter of Intent for Host Community Agreement (HCA) <p>Submit letter to City Manager indicating intent to enter into agreement, pending the granting of a Planning Board Special Permit</p>
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- **Community Meeting**

Host meeting per Massachusetts Cannabis Control Commission (MA CCC) and Planning Board requirements

Local Approval 1: Cannabis Business Permit Application Documents (approx. 4-6 weeks)
Submit necessary documents to CDD Economic Development Division to proceed

<ul style="list-style-type: none">• Local Approval 2: Planning Board Special Permit (approx. 3-6 months) <p>Submit Special Permit application, Planning Board holds hearing and grants or denies based on compliance with zoning criteria</p>	<ul style="list-style-type: none">• Local Approval 3: Host Community Agreement (HCA) Execution <p>If Special Permit granted, finalize HCA with City Manager's Office</p>
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State Process: Initial Steps
Information about the application process for a Marijuana Establishment License with the MA CCC, including information about when a Provisional Marijuana Establishment License is issued, can be found on the MA CCC website at mass-cannabis-control.com

Local Approval 4: Cannabis Business Permit Issuance
Issued by Inspectional Services Department (ISD) after the applicant submits Provisional License

Local Approval 5: Building Permit
ISD reviews for compliance with Special Permit decision and Local Building Code

Local Approval 6: Certificate of Occupancy
ISD reviews for compliance with Special Permit decision

State Approval:
Information about the approval process for a Marijuana Establishment License with the MA CCC, including information about when a Final Marijuana Establishment License is issued, can be found on the MA CCC website at mass-cannabis-control.com