

Permit Process for Cannabis Establishments



pre-application

Meet with Community Development Department (CDD) Staff

Request meeting to review requirements and process for Planning Board Special Permit and Cannabis Business Permit

Submit a Letter of Intent for Host Community Agreement (HCA)

Submit letter to City Manager indicating intent to enter into agreement, pending the granting of a Planning Board Special Permit

Community Meeting

Host meeting per Massachusetts Cannabis Control Commission (MA CCC) and Planning Board requirements

Local Approval 1: Cannabis Business Permit Application Documents (approx. 4-6 weeks)

Submit necessary documents to CDD Economic Development Division, and receive a determination of eligibility to proceed from CDD.

Local Approval 2: Planning Board Special Permit (approx. 3-6 months)

Submit Special Permit application, Planning Board holds hearing and grants or denies based on compliance with zoning criteria

Local Approval 3: Host Community Agreement (HCA)

Submit a Statement of Interest for a HCA to the City Manager's Office and enter into a HCA with the City Manager.

State Process:

Initial Steps

Information about the application process for a Marijuana Establishment License with the MA CCC, including information about when a Provisional Marijuana Establishment License is issued, can be found on the MA CCC website at mass-cannabis-control.com

Local Approval 4: Cannabis Business Permit Issuance

Issued by Inspectional Services Department (ISD) after the applicant submits Provisional License

Local Approval 5: Building Permit

ISD reviews for compliance with Special Permit decision and Local Building Code

Local Approval 6: Certificate of Occupancy

ISD reviews for compliance with Special Permit decision

State Approval:

Information about the approval process for a Marijuana Establishment License with the MA CCC, including information about when a Final Marijuana Establishment License is issued, can be found on the MA CCC website at mass-cannabis-control.com