



City of Cambridge DHSP Preschool Lottery Application Process

1. Apply online May 1 – May 31, 2021

Where to apply

Apply online at www.cambridgema.gov/preschoollottery

Print applications and in-person assistance are available upon request.

If needed, please contact dhsppreschools@cambridgema.gov or 617-349-6254.

2. The following documentation must be provided to enter the DHSP Preschool Lottery:

Document type	Document examples
Online lottery application	<ul style="list-style-type: none"> DHSP Lottery application
Proof of Income and Family Size (Families with a Gross Family Income over \$214,201 do not need to prove income because they will be paying the top tuition rate.)	<ul style="list-style-type: none"> Tax return AND 4 consecutive pay stubs (or last 30 days) OR <ul style="list-style-type: none"> Current award letters for any benefits you are receiving (TANF, SSI, SNAP, WIC, etc.)
Proof of Child's Age (Date of birth between 4/1/17 – 12/1/18)	<ul style="list-style-type: none"> Child's birth certificate OR Child's passport
Proof of Address*	ONE of the following: <ul style="list-style-type: none"> Lease Mortgage Letter from housing provider Utility bill dated within the last 2 months OR Doubling Up Form

* City of Cambridge and Cambridge Public Schools employees who are not Cambridge residents need to provide proof of employment annually. The ability for City of Cambridge and Cambridge Public Schools employees who are not Cambridge residents to enter the lottery will be reevaluated each year.

3. Families will be notified of lottery results by early July 2021.

4. If offered a seat, you must accept or decline the seat by July 23, 2021.

5. Any families that are not offered a seat in one of our preschools will be placed on a waitlist that will remain in place through October 2021. If still interested in the DHSP Preschools for the following academic year, families would need to complete the application process again for the October 2021 Preschool Lottery.