

**Example Breakout Budget  
Updated 8/13/2018**

<b>Revenue</b>		
<b>Source</b>	<b>Amount</b>	<b>Notes</b>
<b>Grants</b>		
Cambridge Arts	\$ 2,000.00	
Cambridge Savings Charitable Foundation	\$ 2,500.00	Applications Submitted 7/15 - Grant Pending
<b>Donations</b>		
North Cambridge Co-Op Bank	\$ 150.00	
Jane Doe	\$ 250.00	
Online Kickstarter Campaign	\$ 1,500.00	as of 7/31/15
<b>Sub Total</b>	<b>\$ 6,400.00</b>	
<b>Ticket Sales</b>		
General Admission	\$ 5,000.00	200 @ \$25 each
Student Admission	\$ 400.00	40 @ \$10 each
<b>Sub Total</b>	<b>\$ 5,400.00</b>	
<b>In-Kind Contributions</b>		
<i>Improper Bostonian</i>	\$ 650.00	<i>Estimated Value 1/2 page Ad 2 Week Run</i>
<i>Costumes</i>	\$ 2,000.00	<i>on loan from ABC Company</i>
<b>Sub Total</b>	<b>\$ 13,450.00</b>	<b>NOT Included in Total Revenue</b>
<b>Total Revenue</b>	<b>\$ 11,800.00</b>	
<b>Expenses</b>		
<b>Item</b>	<b>Amount</b>	<b>Notes</b>
<b>Marketing</b>		
Design Fee	\$ 1,250.00	Rick Rawling Works Design
Posters	\$ 300.00	600 ct.
Banners	\$ 600.00	
ArtScope	\$ 650.00	Full Page Ad
Boston Globe	\$ 2,500.00	1/2 page ad with 2 week run
Photographer	\$ -	On Staff
Videographer	\$ -	On Staff
Mailing Costs	\$ -	N/A
<b>Sub Total</b>	<b>\$ 5,300.00</b>	
<b>Salaries, Stipends, &amp; Wages</b>		
Artist A	\$ 1,000.00	Flat Honorarium
Artist B	\$ 1,200.00	48hrs @ \$25/hr
Administrative Assistant	\$ 525.00	35hrs @ \$15/hr
Musician	\$ 300.00	4 hrs @ \$75/hr
<b>Sub Total</b>	<b>\$ 3,025.00</b>	
<b>Miscellaneous</b>		
Venue Rental	\$ 2,500.00	
Transportation	\$ 650.00	
Balloons	\$ 50.00	
Office/Project Supplies	\$ 200.00	fabric, scissors, paint etc.
VIP Reception Supplies	\$ 75.00	No Cambridge Arts Funds Used for Reception
<b>Sub Total</b>	<b>\$ 3,475.00</b>	
<b>Total Expenses:</b>	<b>\$ 11,800.00</b>	
<b>Balances</b>		
<b>Revenue vs. Expenses</b>	<b>\$ -</b>	