

## Low/Moderate Income Exemption COMMUNITY PRESERVATION ACT SURCHARGE

### Exemption Eligibility Requirements

1. **Applicant must own the property as of January 1, 2019.** May be (1) sole owner, (2) co-owner, (3) life tenant or (4) trustee with sufficient beneficial interest in property under terms of trust.
2. **Applicant must occupy the property as primary residence as of January 1, 2019.**
3. **Applicant and each co-owner must have household income for the calendar year before January 1, 2019 at or below the limit for that owner's household type and number** (see chart below for specific formula by household type). For property subject to trust, each co-trustee must meet income standard.

### Calculation of Each Owner's Household Income

**1. Household annual gross income from all sources.**

Includes wages, salaries and bonuses, public and private pensions, retirement income, Social Security, alimony, child support, interest and dividend income, net income from business, public assistance, disability and unemployment insurance, regular contributions/gifts from party outside of the household.

Includes income of all household members who were 18 or older and not full time students during calendar year.

**2. Deduct Dependents Allowance.**

Number of dependents on January 1, 2019 (not spouse) x \$ 300. (Established by the State Department of Housing and Community Development, 760 Code of Massachusetts Regulation 6.05(4).

**3. Deduct Medical Expenses Exclusion.**

Total out of pocket medical expenses of all household members for calendar year preceding January 1, 2019 (total must exceed 3% of household annual gross income in order to be deducted).

Out of pocket medical expenses include health insurance premiums, payments to doctors, hospitals and other health care providers, diagnostic tests, prescription drugs, medical equipment or other expenses not paid or reimbursed by employers, public/private insurers or other third parties.

**4. Equals Household Annual Income for CPA Exemption**

Cannot exceed *Annual Income Limit for Household Type and Size* (see below)

The Annual Income Limit is based on the Area Wide Medium Income (AWMI) set by the U.S. Department of Housing and Urban Development (HUD).

Household Size (#persons)	Senior Household	Non-Senior Household
1 person	\$ 75,500	\$ 60,400
2 persons	\$ 86,300	\$ 69,040
3 persons	\$ 97,100	\$ 77,680
4 persons	\$ 107,800	\$ 86,240
5 persons	\$ 116,500	\$ 93,200
6 persons	\$ 125,100	\$ 100,080
7 persons	\$ 133,700	\$ 106,960
8 persons	\$ 142,300	\$ 113,840

THE CITY OF CAMBRIDGE, MASSACHUSETTS

Low Income Persons – Low or Moderate Income Seniors

Fiscal Year 2020 Applications for Community Preservation Act Exemptions

General Laws Chapter 44B

<b>Assessors' Use Only</b>
Date Received: _____
Application NO.: _____
Parcel ID: _____

INSTRUCTIONS: Complete all sections. Please print or type

A. IDENTIFICATION. Complete this section fully

Name of Applicant _____	Telephone Number _____
Social Security No. _____	Marital Status _____
Were you 60 years or older on January 1, 2019? Yes _____ No _____	
Legal Residence on January 1, 2019 _____	
No. Street City/Town Zip code _____	
Mailing Address (if different) _____	
No. Street City/Town Zip code _____	
Property Location _____	No. dwelling units: 1 ___ 2 ___ 3 ___ 4 ___ Other ___
No. Street _____	
Did you own the property on January 1, 2019? Yes _____ No _____	
If yes, were you: Sole owner _____ Co-owner with spouse only _____ Co-owner with others _____	
Was the property subject to a trust as of January 1, 2019? Yes _____ No _____	
If yes, please attach trust instrument including all schedules.	
Have you been granted any exemption in any other city or town for this fiscal year? Yes ___ No ___	
If yes, name of city or town: _____ Type of exemption: _____	

B. SIGNATURE. Sign here to complete the application.

This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief, the application and all accompanying documentation and statements are true, correct and complete.

\_\_\_\_\_  
SIGNATURE DATE

If signed by agent, attach copy of written authorization on behalf of taxpayer.

YOU MUST ALSO COMPLETE SECTIONS C – F ON FOLLOWING PAGES

FILING THIS APPLICATION DOES NOT STAY THE COLLECTION OF YOUR SURCHARGE. TO AVOID INTEREST AND COLLECTION CHARGES, YOU MUST PAY SURCHARGE AS BILLED BY DUE DATE. IF EXEMPTION IS GRANTED AND SURCHARGE IS PAID IN FULL, REFUND WILL BE MADE.

**C. HOUSEHOLD MEMBERS.** List **all** members of your household on January 1, 2019 and provide requested information.

Full Name (First, Middle, Last)	Relationship to Applicant	Date of Birth	Occupation or School grade	Social Security No.
1				
2				
3				
4				
5				
6				
7				
8				

**D. HOUSEHOLD OUT OF POCKET MEDICAL EXPENSES DURING CALENDAR 2018**

List total medical expenses incurred by all household members during preceding calendar year (2018) that were not paid or reimbursed by employer, public, or private health insurance or other third party. Include amounts paid in health insurance premiums, co-payments, deductibles and other out of pocket expenses.

Documentation may be requested to verify expenses claimed.

Type Of Expense	Total Out of Pocket
Health Insurance Premiums	\$ _____
Doctors	\$ _____
Hospitals	\$ _____
Diagnostic Tests	\$ _____
Prescription Drugs	\$ _____
Medical Equipment	\$ _____
Other	\$ _____
<b>TOTAL OUT OF POCKET</b>	\$ _____

**E. HOUSEHOLD GROSS INCOME DURING PRECEDING CALENDAR YEAR (2018).** List income received from all sources for each member of household who were 18 years or older and not full-time students during the preceding calendar year (2018). Please list members in same order as shown in Schedule B above. **Copies of Federal Tax Form 1040 will be required to verify income reported for each household member.**

<b>TYPE OF INCOME</b>	Applicant Name _____	Member 1 Name _____	Member 2 Name _____	Member 3 Name _____
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Wages, salaries, other compensation				
Social Security				
Rental income				
Net profits from business/ profession				
Capital gains				
Alimony				
Child support				
Public Assistance				
Unemployment compensation				
Disability compensation				
Other (specify)				
TOTAL GROSS INCOME - Members	\$			\$
TOTAL GROSS INCOME - Household				\$

**F. CO-OWNERS HOUSEHOLD GROSS INCOME DURING PRECEDING CALENDAR YEAR.** Does Schedule E above include the gross income of all co-owners of the property as of January 1, 2019? **YES**\_\_\_ **NO** \_\_\_\_. *If no, a Schedule B, C, and E must be attached for each co-owner not included.*