

**HEARING SCHEDULE  
CITY COUNCIL MEETINGS BEGINNING FEBRUARY 5, 2001**

Monday, February 5, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Wednesday, February 7, 2001	8:45 A.M.	The Government Operations, Rules and Claims Committee will hold a public meeting to evaluate the City Council's goal setting process. <b>(Ackermann Room)</b>
	4:00 P.M.	The Housing Committee will hold a public hearing to receive information from affordable housing providers on programs and issues for affordable housing in Cambridge. <b>(Sullivan Chamber)</b>
	6:15 P.M.	The Finance Committee will conduct a public meeting to discuss and commence the hiring process for the position of City Auditor for the City of Cambridge. <b>(Ackermann Room)</b>
Monday, February 12, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Tuesday, February 13, 2001	12:30 P.M.	The Economic Development, Training and Employment Committee will conduct a public meeting to discuss the city's web site, an update on the services of Career Source and services offered to city employees by Bunker Hill Community College. <b>(Sullivan Chamber)</b>

**City of Cambridge does not discriminate on the basis of disability. The City Council will provide auxiliary aids and services, written materials in alternative formats, and reasonable modifications in policies and procedures to person with disabilities upon request. Contact the Office of the City Clerk 349-4260, tty/TDD 349-4242.**

6:15 P.M. The Finance Committee will conduct a public meeting to discuss in lieu of tax payments by universities and institutions as well as removal of taxable property from the tax rolls.  
**(Sullivan Chamber)**

7:30 P.M. The Finance Committee will conduct a public meeting to continue discussions on the hiring process of the City Auditor for the city.  
**(Sullivan Chamber)**

Wednesday, February 14, 2001

The Ordinance Committee will conduct public hearings as follows:

4:30 P.M. To consider proposed amendments to the following sections of the Municipal Code to comport with amendments to Massachusetts General Laws Chapter 30B, the Uniform Procurement Act.  
**(Sullivan Chamber)**

5:00 P.M. To consider proposed amendments to the Responsible Employer Ordinance to include public works contracts such as roadways and sewers.  
**(Sullivan Chamber)**

Thursday, February 15, 2001

5:30 P.M. The Transportation, Traffic and Parking Committee will receive a presentation from Ben Hamilton Baillie, a Loeb Fellow at Harvard on traffic calming measures used in Europe.  
**(Sullivan Chamber)**

	6:30 P.M.	The Transportation, Traffic and Parking Committee will conduct a public meeting to discuss the issue of traffic enforcement in the City. <b>(Sullivan Chamber)</b>
Wednesday, February 21, 2001	5:30 P.M.	The Housing Committee will hold a public hearing on the Community Preservation Act. <b>(Sullivan Chamber)</b>
Monday, February 26, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Wednesday, February 28, 2001	4:30 P.M.	The Ordinance Committee will hold a public hearing to consider the amendment of the Zoning Ordinance of Section 11.501 Interim Planning Overlay Special Permit (IPOP) to replace the termination date. <b>(Sullivan Chamber)</b>
	5:00 P.M.	The Ordinance Committee will hold a public hearing to consider the amendments to the Zoning Ordinance to rezone the Alewife area. <b>(Sullivan Chamber)</b>
Monday, March 5, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Friday, March 16, 2001	10:00 A.M.	The Public Safety Committee will conduct a round table meeting to discuss public safety issues in coordination with the FY02 budget <b>(Grainger Room – Police Station 5 Western Avenue)</b>

Monday, March 19, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Wednesday, March 21, 2001	6:30 P.M.	The Finance Committee will conduct a round table meeting with the School Committee to discuss the FY02 School Budget. <b>(Sullivan Chamber)</b>
Monday, March 26, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, April 2, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, April 9, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, April 23, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Monday, April 30, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Tuesday, May 1, 2001	10:30 A.M. – 5:30 P.M.	The Finance Committee will conduct a public meeting to discuss the FY02 City Budget. <b>(Sullivan Chamber)</b>
Monday, May 7, 2001	5:30 P.M.	Regular City Council Meeting <b>(Sullivan Chamber)</b>
Tuesday, May 8, 2001	10:30 A.M. – 5:30 P.M.	The Finance Committee will conduct a public meeting to discuss the FY02 City Budget. <b>(Sullivan Chamber)</b>

6:00 P.M. The Finance Committee will conduct a public meeting to discuss the FY02 School Department Budget.  
**(Sullivan Chamber)**

Thursday, May 10, 2001

10:30 A.M. – 5:30 P.M. The Finance Committee will conduct a public meeting to discuss the FY02 City Budget.  
**(IF NECESSARY)**  
**(Sullivan Chamber)**

## **FEBRUARY 5, 2001**

1. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of \$52,000 from Free Cash to the Veterans Other Ordinary Maintenance Account to provide funds to cover a significant increase in the benefits paid to veterans during FY01.
2. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of grants from the Cambridge Community Foundation for \$10,000 to the Grant Fund Human Services Salaries & Wages Account to provide funds to hire and train aides to assist ESOL classes in the computer laboratory.
3. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of a grant from the Massachusetts Department of Education for \$3,564 to the Grant Fund Human Services Other Ordinary Maintenance Account provide funds to do training on a curriculum for learning disabled adults.
4. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of a grant from the Cambridge Public Health Commission for \$5,000 to the Grant Fund Human Services Other Ordinary Maintenance Account to provide funds to develop and administer a health survey to 6<sup>th</sup> and 8<sup>th</sup> grade students in the Cambridge School System.
5. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of \$9,227 in funds received by Cambridge Prevention Coalition from its sponsorship of life skills staff training to the Grant Fund Human Services Salaries & Wages Account (\$5,000) and Other Ordinary Maintenance Account (\$4,227) to provide funds to cover a portion of the costs of staff salaries for the Cambridge Prevention Coalition.

**FEBRUARY 5, 2001**

**PAGE 2**

6. Transmitting communication from Robert W. Healy, City Manager, relative to an order requesting the appropriation of a grant from the Massachusetts Department of Education for \$15,650 to the Grant Fund Human Services Salaries and Wages Account (\$10,522), Other Ordinary Maintenance Account (\$2,046), and Travel & Training Account (43,082) to provide funds for the Community Learning Center to develop an Adult Basic Education curriculum and train teachers.
7. Transmitting communication from Robert W. Healy, City Manager, relative to the transfer of \$500,000 from the unexpended balance of bonds to fund minor building renovations to the Fletcher School building to prepare it for the relocation of the Cambridgeport School in Sept., 2001.
8. Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of the following person as a Constable for a term of three years, effective the first day of January, 2001:

Enrico Paone  
43 George Street  
Brockton, MA 02301

Without Power

9. Transmitting communication from Robert W. Healy, City Manager, relative to **Awaiting Report Item Number 00-137**, regarding a report on the feasibility of broadcasting City Council meetings and other major municipal events over the Cambridge municipal website through streaming video.

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$9,227 in funds received by the Cambridge Prevention Coalition from its sponsorship of life skills staff training to the Grant Fund Human Services Salaries and Wages account (\$5,000) and Other Ordinary Maintenance account (\$4,227) to provide funds to cover a portion of the costs of staff salaries for the Cambridge Prevention Coalition.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of grants from the Cambridge Community Foundation for \$10,000 to the Grant Fund Human Services Salaries and Wages account to provide funds to hire and train aides to assist ESOL classes in the computer laboratory. These funds will be used to pay a portion of the salaries of four computer aides.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of a grant from the Massachusetts Department of Education for \$15,650 to the Grant Fund Human Services Salaries and Wages account (\$10,522), Other Ordinary Maintenance account (\$2,046), and Travel and Training account (\$3,082) to provide funds for the Community Learning Center to develop an Adult Basic Education curriculum and train teachers. These funds will be used to cover a portion of the salaries of part-time teachers and instructors and conferences and workshops.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of a grant from the Cambridge Public Health Commission for \$5,000 to the Grant Fund Human Services Other Ordinary Maintenance account to provide funds to develop and administer a health survey to 6<sup>th</sup> and 8<sup>th</sup> grade students in the Cambridge School System. These funds will be used to cover expenses incurred in the production and implementation of the study.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of a grant from the Massachusetts Department of Education for \$3,564 to the Grant Fund Human Services Other Ordinary Maintenance account to provide funds to do training on a curriculum for learning disabled adults.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the appropriation of \$52,000 from Free Cash to the Veterans Other Ordinary Maintenance account to provide funds to cover a significant increase in the benefits paid to veterans during FY01 due to an increase in the number of veterans receiving benefits and the amount paid to each veteran as a result of changes to State law relating to veterans' benefits. It is important to note that the City will receive 75% reimbursement from the State for these additional costs during FY02.

Very truly yours,

Robert W. Healy  
City Manager

February 5, 2001

To the Honorable, the City Council:

I am hereby requesting the transfer of \$500,000 from the unexpended balance of bonds of the City dated November 1, 1999 issued pursuant to the order of the City Council passed May 7, 1990 for renovations to the Morse School as amended by the order of the City Council passed August 7, 1991 to include the Haggerty and Agassiz Schools to fund minor building renovations to the Fletcher School building to prepare it for the relocation of the Cambridgeport School in September, 2001. The renovations are primarily to modify and relocate internal spaces to accommodate the educational program of the Cambridgeport, renovate bathrooms, classroom furniture, relocation costs, and make aesthetic improvements and minor repairs such as those outlined in the short-term renovations recommendations described in the feasibility study prepared by HKT architects in April, 2000. No significant modifications to the external building envelope are planned.

Very truly yours,

Robert W. Healy  
City Manager

Agenda Item No. 7

February 5, 2001

**ORDERED:** That the \$500,000 from the unexpended balance of the proceeds of bonds of the City dated November 1, 1999 issued pursuant to the order of the City Council passed May 7, 1990, as amended by the order of the City Council passed August 7, 1991, is hereby appropriated for remodeling, reconstruction and making extraordinary repairs to the Fletcher School.

February 5, 2001

To The Honorable, The City Council:

I am hereby transmitting notification of the appointment of the following person as a Constable for a term of three years, effective the first day of January, 2001:

Enrico Paone  
43 George Street  
Brockton, MA 02301

Without Power

Very truly yours,

Robert W. Healy  
City Manager

RWH/mec

February 5, 2001

To The Honorable, The City Council:

In response to Awaiting Report Item No. 00-137, regarding a report on the feasibility of broadcasting City Council meetings and other major municipal events over the Cambridge municipal website through streaming video, MIS Director Thomas Makofske reports the following:

The regular broadcast of live City Council Meetings on the City's Website is feasible. The following factors should be considered in making the determination on whether to implement this service.

- 1) Design
  - 2) Cost
  - 3) Bandwidth
  - 4) Support/Ongoing Management
  - 5) Quality of Service
  - 6) Potential Growth of Service
  - 7) Cable Television (Channel 8)
- 1) Design. "Live Streaming Video" requires installation of computers, software, and network connections. (Cameras and microphones are already installed in Sullivan Chambers. However, See #7 below). The technologies required are working reliably in many public and private settings. For example, to see a demonstration of a live streaming video broadcast over the web, point a web browser to [WWW.CSPAN.ORG](http://WWW.CSPAN.ORG) and select one of the three channels available. Note that both audio and video media are available if the correct 'player' is installed. The most common "player" is available free over the internet, often, it is already installed on most personal computers. It is called RealPlayer G2.

The system proposed for the City consists of a high end PC with video capture card, a server scaled for an additional 50% growth, and the RealNetworks, Inc., suite of software products specifically designed for this application: Real Producer/EncoderG2, RealServerG2. These products would need to be purchased. The City already has cameras, microphones, cabling, Web systems, and a high speed connection to the Internet. The proposed design allows for the archiving of some programs as files that can be broadcast at later dates and times.

The proposed software license agreement allows for up to 100 simultaneous connections to the City's streaming video server from the Internet. (See below #6)

The system would receive an analog signal from the cameras already installed in Sullivan Chambers. This signal must be converted into a digital format by the video capture board. A 'signal splitting' device must be installed in the line from the cameras to ensure that video and audio signal are sent to the City's streaming video system and to Channel 8's broadcast facility.

- 2) Cost. The cost of hardware, software and related electronics is approximately \$20,000 for the initial purchase of equipment and software and approximately \$3500/year for maintenance, repair and software support services. This does not include the cost of technical staff to install the equipment and to operate it after installation. (See below #4).
- 3) Bandwidth. The City currently has two T-1 lines connected to the Internet. Current bandwidth is adequate to carry the video and audio content to the Internet for approximately 100 simultaneous connections to the City's video server. However, during the City's business hours, additional demand on the T-1s to carry city business to and from the Internet will probably result in decrease in the quality of the video program due to network congestion.
- 4) Support/Ongoing Management. After installation, technical support will be required to "produce" programs for eventual broadcast. This consists of setting parameters in the software prior to the broadcast, making sure the electronics and connections are correct, and arranging for archiving of the broadcast materials. Other support tasks include regular system administration of the server and PC, regular backup of archives and software, addition of new programming, and troubleshooting of system and other problems. A support technician would be needed about six days a month assuming the Monday Evening's City Council meeting is the only program produced. Camera angles, close-up, sound capture and balancing, and other activities are already provided by the City's Cable TV technicians.
- 5) Quality of Service. The quality of the video picture seen by citizens and others on their PCs can vary. While the technology has improved dramatically in the last 3 years, the picture is not as high in quality as television—and it may be greatly inferior. Poor quality video streaming may look blurred, 'herky jerky' characterized by stops and starts or halts in the picture, loss of audio signal, and speaker's lip movements and sound may not be synchronized. Usually, however, the audio signal is less affected. Some of the factors which can cause the quality of program to deteriorate include

- > inadequate bandwidth available to connect the City's video servers to the Internet
  - > slow personal computers
  - > congestion on the internet,
  - > slow network connection to the viewing system—this can be particularly true when modem/telephone connections are used
- 6) Potential Growth of Service. The proposed design could handle 50% growth by upgrading the software license, server memory and hard-disk storage. An additional 100 users would cost approximately \$14,000 and another \$3,500 a year in maintenance and software support. Growth beyond 150 users would require installation of expanded bandwidth to the Internet. For every hundred users, the cost of bandwidth would increase by approximately \$25,000 per year in yearly Internet Service Provider and circuit fees. If the City Council broadcasts are successful, other clients within the City government may wish to use this service as well for hearings, speeches of interest to the public, educational programming and panel discussions. This would require increasing the amount of technical support. As the programming became more popular with the general public, the cost of providing more connections increases.
- 7) Cable TV (Channel 8). Calvin Lindsay, Director of the City's Cable TV Office, is commencing a study of the technologies and infrastructure currently used to broadcast City Council and will be making recommendations for technology enhancements. The goal of the study is to determine the viability of the current analog video system and to review the possibility of including the costs of any recommended upgrades and enhancements to the City's broadcast facilities. The study will make a recommendation on costs and technology infrastructure.

Very truly yours,

Robert W. Healy  
City Manager

**MASSACHUSETTS**

**City Council Calendar No. 4  
Monday, February 5, 2001**

**At 5:30 P.M.**

**CHARTER RIGHT**

1. Charter Right exercised by Councillor Toomey on an order introduced by Councillor Toomey regarding the status of trash pick-up from condominium associations.

**ON THE TABLE**

2. Consent Agenda #17, relative to a Preservation Easement for 2 Holyoke Place (Fly Club).
3. Order submitted by Councillor Davis to draft new rezoning proposal for Riverside Neighborhood adjacent to Western Avenue.
4. Landmark Designation Study Report for Shady Hill Square, 1-11 Shady Hill Square and 36 Holden Street.
5. An order introduced by Councillor Reeves regarding an allocation for a planning study for Riverside.

6. Landmark Designation Study Report for the William James house.

**UNFINISHED BUSINESS**

7. Proposed amendment to the Zoning Ordinances to amend the zoning relating to the Citywide Rezoning petition. The question comes on passing to be ordained on or after February 5, 2001. **The deadline for this petition is February 12, 2001.**

**APPLICATIONS AND PETITIONS -  
CITY COUNCIL MEETING OF MONDAY, FEBRUARY 5, 2001**

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| 1. An application was received from Royal India Restaurant requesting permission to erect an awning at the premises numbered 313 Massachusetts Avenue. Approval has been received from Inspectional Services, Community Development and abutters. | 1. |
| 2. Approval of constable bond surety was received from Mark L. Edwards.   | 2. |
| 3. Approval of constable bond surety was received from David Sullivan.  | 3. |

**CONSENT COMMUNICATIONS -  
CITY COUNCIL MEETING OF MONDAY, FEBRUARY 5, 2001**

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| 1. A communication was received from Peg Callahan, transmitting thanks for the resolution adopted by the City Council on behalf of her son-in-law Michael Murphy.   | 1. |
| 2. A communication was received from Barbara McCarron, transmitting thanks for the resolution adopted by the City Council on behalf of Alice M. Ford.   | 2. |
| 3. A communication was received from the family of Jeanette Bonina, transmitting their appreciation for the resolution adopted by the City Council.   | 3. |
| 4. A communication was received from Neil L. Rudenstin, President of Harvard University, transmitting thanks for the resolution adopted by the City Council on the establishment of the Kennedy School of Government's Kuwait Program.  | 4. |
| 5. A communication was received from the Commonwealth of Massachusetts, Commission on the Status of Women, transmitting notice of a public hearing on girls' issues to be held on Thursday, March 15, 2001 from 3:00 – 6:00 P.M. at Roxbury Community College, Student Center Room 200, 1234 Columbus Avenue, Roxbury Crossing. | 5. |
| 6. A communication was received from John W. Gintell, transmitting suggestions on improving the City Council meetings.  | 6. |

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, FEBRUARY 5, 2001**

1. Happy Half-Century Birthday to a special Cantabrigian. 1.  
**Councillor Sullivan, Vice Mayor Maher, Councillors Decker,  
Toomey, Born, Davis, Braude and Mayor Galluccio**
2. Millers River Tenant Association's Annual Bazaar on April 21, 2001. 2.  
**Councillor Toomey**
3. Congratulations to Representative Timothy J. Toomey, Jr. on his 3.  
appointment as Chair of the Public Safety Committee.  
**Vice Mayor Maher**
4. Congratulations to Steve DiFillippo and Davio's Restaurant on their 4.  
10<sup>th</sup> Year Anniversary.  
**Councillor Toomey**
5. Congratulations to Kerry Michaels on obtaining her Real Estate 5.  
license.  
**Councillor Toomey**
6. Congratulations to the Cambridge Senior Volunteer Clearinghouse 6.  
on their reception honoring a major supporter.  
**Councillor Toomey**
7. Agassiz Neighborhood Council events being held on April 27, 2001 7.  
and May 6, 2001.  
**Mayor Galluccio**
8. Retirement of Patricia E. McMann from the Public Health 8.  
Commission.  
**Mayor Galluccio and entire membership**
9. Resolution on the death of Mary Ellen Bruno. 9.  
**Councillor Sullivan and entire membership**
10. Resolution on the death of John F. Kenney. 10.  
**Councillor Sullivan, Mayor Galluccio and entire membership**
11. Resolution on the birth of Satchel Henry Sieniewicz. 11.  
**Councillor Reeves**

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, FEBRUARY 5, 2001**

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| 12. Resolution on the death of Lee E. Morris.<br><b>Councillor Sullivan and entire membership</b>                               | 12. |
| 13. Resolution on the death of Inez M. Coppi.<br><b>Mayor Galluccio and entire membership</b>                                   | 13. |
| 14. Congratulations to a special Cantabrigian on a special anniversary.<br><b>Vice Mayor Maher</b>                              | 14. |
| 15. Resolution welcoming Benoit Consulting.<br><b>Councillor Sullivan</b>   | 15. |
| 16. Seventh Annual Ray of Hope Awards on February 16, 2001 at the Charles Hotel.<br><b>Councillor Sullivan</b>                  | 16. |
| 17. Resolution on the death of Francis P. Sylvester.<br><b>Councillor Sullivan and entire membership</b>                        | 17. |
| 18. Resolution on the retirement of Doris A. Martin from the School Department.<br><b>Mayor Galluccio and entire membership</b> | 18. |
| 19. Retirement of Myrtle L. Byars from the School Department.<br><b>Mayor Galluccio and entire membership</b>                   | 19. |
| 20. Resolution on the death of Michael J. Rudy.<br><b>Mayor Galluccio and entire membership</b>                                 | 20. |
| 21. City Council prayers and thoughts for Father William Walsh.<br><b>Councillor Sullivan</b>                                   | 21. |
| 22. Resolution on the death of Enrico "Henry" Ciampa.<br><b>Councillor Sullivan, Mayor Galluccio and entire membership</b>      | 22. |
| 23. Resolution on the death of Manuel Mendonca.<br><b>Councillor Toomey and entire membership</b>                               | 23. |

**RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, FEBRUARY 5, 2001**

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| 24. Resolution on the death of Idalina S. Lima.<br><b>Councillor Toomey and entire membership</b>   | 24. |
| 25. Welcome to Cedestra L. Jordan as the new General Manager for<br>Safety and Environment Northeast Corridor for Amtrak.<br><b>Councillor Sullivan</b> | 25. |
| 26. "Read Across America Program" goal to have every child read for<br>thirty minutes with an adult.<br><b>Councillor Sullivan</b>                      | 26. |

**POLICY ORDER AND RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, FEBRUARY 5, 2001**

1. City's efforts to contain and control rodent infestation throughout the city. 1.  
**Councillor Toomey**
2. Collection of data relative to people that leave the Cambridge public school system and people that do not choose the public school system. 2.  
**Councillor Sullivan**
3. Placing of a stanchion at the crosswalk at Felton Street near CRLS and Broadway Market. 3.  
**Councillor Sullivan**
4. Planning effort of the Central Square World's Fair Committee for the Annual World's Fair celebration to be held on Sunday, June 3, 2001. 4.  
**Councillor Sullivan**
5. Concern over recent turmoil regarding a change in direction of the restructuring efforts at Cambridge Rindge and Latin School. 5.  
**Councillors Toomey, Born, Vice Mayor Maher, Councillors Sullivan, Decker, Reeves and Braude**
6. Improvement of commercial streetscape on Green Street. 6.  
**Councillor Reeves**
7. Report on the Electric Transmission increase proposed by NSTAR. 7.  
**Councillor Davis**
8. Progress on removing graffiti from mailboxes. 8.  
**Councillor Davis**
9. Congratulations to the Center for Families of North Cambridge on its national recognition and a plan for an additional family center in Cambridge. 9.  
**Councillor Davis**
10. Information regarding bus stops that will be moved at the completion of construction projects in Central Square. 10.  
**Councillor Reeves**

**POLICY ORDER AND RESOLUTION LIST FOR CITY COUNCIL MEETING  
OF MONDAY, FEBRUARY 5, 2001**

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| 11. Program relationships among Community Schools, after-school programs sponsored by the School Department, Agenda for Children After-School Programs and programs operated privately for Cambridge school children.<br><b>Councillor Reeves</b> | 11. |
| 12. Assess the public safety of sidewalk and street lighting in Central Square.<br><b>Councillor Decker</b>   | 12. |
| 13. Identify additional resources to keep Central Square safe and clean.<br><b>Councillor Decker</b>  | 13. |
| 14. Support banning the sales of mercury thermometers.<br><b>Councillor Decker</b>  | 14. |

O-1.

February 5, 2001

COUNCILLOR TOOMEY

ORDERED: That the City Manager be and hereby is requested to instruct the Commissioner of Inspectional Services to make a presentation to the City Council regarding the city's efforts to contain and control the increasing rodent infestation problem throughout the city.

O-2.

February 5, 2001

COUNCILLOR SULLIVAN

- WHEREAS: The student population in our school system continues to decline; and
- WHEREAS: A number of students have elected to go to other schools with funding provided by the city; and
- WHEREAS: A number of children of school age never enter our school system; but choose to attend other schools; and
- WHEREAS: At a recent School Committee meeting, some members have indicated that they are aware of additional students leaving our school system; and
- WHEREAS: The City Council and the City Manager recently conducted a survey to determine customer satisfaction; now therefore be it
- ORDERED: That the City Manager be and hereby is requested to confer with the Superintendent of Schools to provide this council with information obtained from exit interviews, if any such information exists; and be it further
- ORDERED: That the City Manager be and hereby is requested to confer with the Superintendent of Schools relative to retaining an outside entity with regard to collecting data relative to people that leave the system and those that do not choose the system; and be it further
- ORDERED: That said reports be sent to the City Council Finance Committee as soon as possible but not later than April 2<sup>nd</sup>, 2001.

O-3.

February 5, 2001

COUNCILLOR SULLIVAN

ORDERED: That the City Manager be and hereby is requested to confer with the Director of Traffic, Parking and Transportation to put a stanchion at the crosswalk at Felton Street near the high school and Broadway market.

O-4.

February 5, 2001

COUNCILLOR SULLIVAN

ORDERED: That the City Manager be and hereby is requested to instruct all city departments to assist the members of the Central Square World's Fair Committee in their planning effort for the Annual World's Fair celebration to be held on Sunday, June 3, 2001 with a rain date of Sunday, June 10, 2001.

February 5, 2001

COUNCILLOR TOOMEY  
COUNCILLOR BORN  
VICE MAYOR MAHER  
COUNCILLOR SULLIVAN  
COUNCILLOR DECKER  
COUNCILLOR REEVES  
COUNCILLOR BRAUDE

RESOLVED: That the City Council go on record expressing concern over the recent turmoil regarding a change, unanticipated by the parents, staff and public, in the direction of the restructuring efforts at Cambridge Rindge and Latin School; and be it further

RESOLVED: That the City Council strongly urge the School Committee not to sacrifice the goal of the high school restructuring: equal opportunity in education through full integration of CRLS students in five heterogeneous groupings of students and staff, equal in all the following:

- Excellence of educational opportunities;
- Preparation and training of staff;
- Parent involvement and parent confidence in Cambridge schools; and
- Economic, cultural, and racial diversity of the students in each of the five CRLS small schools; and be it further

RESOLVED: That the City Council express its concern that the plan to reintroduce parent/student choice at this time may undermine these important goals.

O-6.

February 5, 2001

COUNCILLOR REEVES

ORDERED: That the City Manager be and hereby is requested to update the City Council on its efforts to communicate with residents and merchants of Green Street, from Brookline Street to Pleasant Street, regarding the commercial streetscape and how the streetscape might be improved.

O-7.

February 5, 2001

COUNCILLOR DAVIS

ORDERED: That the City Manager be and hereby is requested to report on the Electric Transmission increase proposed by NSTAR.

O-8.

February 5, 2001

COUNCILLOR DAVIS

WHEREAS: There is an epidemic of graffiti on mailboxes; now therefore be it

ORDERED: That the City Manager be and hereby is requested to confer with the appropriate staff to provide the City Council with a report on the Post Office's progress on removing graffiti from their mailboxes.

O-9.

February 5, 2001

COUNCILLOR DAVIS

WHEREAS: Cambridge has one excellent nationally recognized family center that serves only one North Cambridge neighborhood; and

WHEREAS: Family support and early childhood development is a goal for the entire city; now therefore be it

RESOLVED: That the City Council go on record congratulating the Center for Families of North Cambridge on its national recognition; and be it further

RESOLVED: That the City Council urge the Kids Council and Department of Human Services to begin to plan for an additional family center, the neighborhood to be determined by a needs assessment.

O-10.

February 5, 2001

COUNCILLOR REEVES

ORDERED: That the City Manager be and hereby is requested to update the City Council on what information can be provided to residents and merchants regarding bus stops on Massachusetts Avenue, Magazine, Green and Pearl Streets that will be moved at the completion of major construction projects in Central Square.

O-11.

February 5, 2001

COUNCILLOR REEVES

ORDERED: That the City Manager be and hereby is requested to confer with the Assistant City Manager for Human Services to suggest a helpful process for a review of the program relationships among Community Schools, the after-school programs sponsored by the School Department; the Agenda for Children After School Programs and those programs operated privately for Cambridge school children.

O-12.

February 5, 2001

COUNCILLOR DECKER

ORDERED: That the City Manager be and hereby is requested to confer with appropriate staff to assess the public safety of sidewalk and street lighting in Central Square and report back to the City Council.

O-13.

February 5, 2001

COUNCILLOR DECKER

ORDERED: That the City Manager be and hereby is requested to confer with appropriate staff to identify additional resources to keep Central Square safe and clean; and be it further

ORDERED: That the City Manager be and hereby is requested to consider resources in addition to the Department of Public Works, including but not limited to a letter to businesses to request them to contribute to the clean-up efforts.

O-14.

February 5, 2001

COUNCILLOR DECKER

ORDERED: That the City Council go on record in support of banning the sales of mercury thermometers; and be it further

ORDERED: That the City Manager be and hereby is requested to direct the Public Health Department to develop a plan to implement the ban and educate the public on the hazards of mercury thermometers.

**COMMITTEE REPORTS**  
**FOR THE CITY COUNCIL MEETING OF MONDAY, FEBRUARY 5, 2001**

1. A communication was received from D. Margaret Drury, City Clerk, transmitting a report from Councillor Kathleen L. Born and Vice Mayor David P. Maher, Co-Chairs of the Ordinance Committee for a meeting held on January 24, 2001 for the purpose of further discussion of the Planning Board's Citywide Rezoning Petition.
  
2. A communication was received from D. Margaret Drury, City Clerk, transmitting a report from Councillor Jim Braude, Chair of the Government Operations, Rules and Claims Committee for a meeting held on January 24, 2001 for the purpose of evaluating the process used by the City Council to evaluate the City Manager.

In City Council February 5, 2000

**GOVERNMENT OPERATIONS, RULES  
AND CLAIMS COMMITTEE MEMBERS**

*Councillor Jim Braude, Chair*

*Councillor Henrietta Davis*

*Vice Mayor David P. Maher*

*Councillor Michael A. Sullivan*

*Councillor Timothy J. Toomey, Jr.*

The Ordinance Committee held a public meeting on January 24, 2001, beginning at 4:55 p.m. in the Sullivan Room for the purpose of further discussion of the Planning Board 's Citywide Rezoning Petition.

Present at the meeting were Councillor Kathleen L Born and Vice Mayor David P. Maher, Co-Chairs of the Committee, Councillor Jim Braude, and City Clerk D. Margaret Drury. Also present were Beth Rubenstein, Assistant City Manager for Community Development, Malaina Bowker, Deputy Director of the Community Development Department (CDD), Stuart Dash, Director of Neighborhood and Community Planning, CDD, Roger Boothe, Director of Urban Design, CDD, Nancy Glowa, First Assistant City Solicitor, Katharine Preston, planner, CDD, Iran Farook, planner, CDD.

Councillor Born convened the hearing and explained the purpose. She stated that the last meeting of the Ordinance Committee was a working meeting, while this meeting would be focused on providing an opportunity for the public to comment on the proposal. Councillor Born noted that the City Council has received the Planning Board recommendations for the petition. The last night for the City Council to adopt the petition is February 12<sup>th</sup>. Mr. Dash stated that the Council will also be receiving the technical language for the amendments to the zoning ordinance that the adoption of the Citywide Petition would entail.

Vice Mayor Maher thanked the members of the community who have participated in this long, technical and sometimes tedious process.

Councillor Born read a letter from Biogen, **Attachment A**, and a letter from Genetics Institute, **Attachment B**. She then invited public comment.

Philip Higonnet, 83 Thornkdike Street, stated that he was appearing on behalf of the East Cambridge Planning Team to inform the committee that at its November 30, 2000 meeting, the Planning Team voted unanimously to support the petition. He submitted a letter for the record. **Attachment C**. He further stated that this petition is a consensus petition, with support from residents and businesses.

Elie Yarden, 143 Pleasant Street, stated that the petition, with the amendments recommended by the Planning Board, has the full support of the Association of Cambridge Neighborhoods. He stated his disapproval of Harvard and MIT's actions in filing formal written protest of the petition. He posed the question of the effect of lessening the recommended FAR reduction on traffic and taxes, and urged the committee to seek answers to this question.

William Jones, 55 Essex Street, stated that he supports the petition because it will encourage more affordable housing.

Jay Kiely, 31 Greenwood Terrace, Swampscott, spoke on behalf of Forest City Developers. Forest City’s concern is with nonconforming uses and the inclusion of structured parking in the FAR calculation. That provision is inconsistent with the master plan for the University Park area. Mr. Kiely stated that Forest City is also concerned about the provisions regarding rooftop mechanicals. The current development in which Forest City is engaged will utilize 60% of the rooftop area for mechanicals. He submitted proposed changes relating to these concerns. **Attachment D.**

Sheila Cook, Follen Street, spoke in support of the Planning Board petition. She stated that there is widespread support among residents for downzoning for safer streets and more affordable housing. She urged adoption by the City Council. She also stated that zoning is not a replacement for planning.

John Moot, Coolidge Hill Road, informed the committee that the Association of Cambridge Neighborhoods voted unanimously to support the Planning Board petition with the changes recommended by the Planning Board. He stated that, personally, he is very concerned about the quality of life in Cambridge and that he sees this petition as important to the protection of the quality of life in the future in this city. He submitted a letter on behalf of the Association of Cambridge Neighborhoods. **Attachment E.**

Stash Horowitz, 12 Florence Street, provided a list of the “top ten” objections to the petition that he has heard from developers and discussed the flaws in these objections. He urged the City Council to adopt the petition as recommended by the Planning Board and stated that the public will be watching closely.

John Pitkin, 18 Fayette Street, spoke in support of the petition as recommended by the Planning Board. He noted that this is the fourth anniversary of the beginning of this process by the filing of the Comprehensive Rezoning Package. This proposal is the result of thousands of hours of work by citizens and paid city staff. It represents an enormous city investment. He urged the City Council to respect that work and not chop the petition to bits.

Karen Carmean, 1657 Cambridge, urged adoption of the petition. She stated that it is important to the future of Cambridge and to the provision of more housing.

The meeting was adjourned at 5:50 p.m.

For the Committee

\_\_\_\_\_  
Councillor Kathleen L. Born

\_\_\_\_\_  
Vice Mayor David P. Maher

**GOVERNMENT OPERATIONS, RULES  
AND CLAIMS COMMITTEE MEMBERS**

*Councillor Jim Braude, Chair*

*Councillor Henrietta Davis*

*Vice Mayor David P. Maher*

*Councillor Michael A. Sullivan*

*Councillor Timothy J. Toomey, Jr.*

The Government Operations, Rules and Claims Committee (hereinafter Government Operations Committee) held a public meeting on Wednesday, January 24, 2001, beginning at 8:47 a.m. in the Ackermann Room for the purpose of evaluating the process used by the City Council to evaluate the City Manager.

Present at the meeting were Councillor Jim Braude, Chair of the Committee, Vice Mayor Maher and City Clerk D. Margaret Drury. Also present were City Manager Robert W. Healy and Sandra Albano, Assistant to the City Council.

Councillor Braude convened the meeting and stated the purpose. He expressed disappointment that those members of the City Council who were most critical of the process were not present. Councillor Braude then summarized the issues that had come to his attention as follow:

- ◆ The evaluation form. Is it useful? Is it a public record if it is filled out by a city councillor and given to the city manager?
- ◆ Should there have been another, more deliberative step between the public hearing and the vote on renewal of the contract?
- ◆ Complying with the contractual obligation for an annual evaluation of the city manager.
- ◆ Would a fixed schedule for the evaluation be preferable?

Councillor Braude announced that Councillor Davis was not in attendance because of illness and that she had requested that she be recorded as favoring the addition of another step to the process between the public hearing and the vote on the city manager's contract.

Thereupon there ensued a general discussion of the above issues by those present. With respect to the evaluation form, it was noted that a new SJC case holding that in certain circumstances an evaluation is a part of a personnel file and is not public may pertain to this issue. It was agreed that the committee will seek and provide to the full Council more information as to this matter before the next evaluation begins. Vice Mayor Maher said that the form can be filled out and used as a tool to structure the discussion without physically giving the form to the city manager. It was agreed by all present that the following recommendations would be presented to the full City Council.

Ordered

That the City Council approve the following schedule and format for evaluation of the City Manager.

1. **In years in which the City Council is required to take action on the contract, the schedule shall be as follows:**
  - ◆ **Members of the City Council shall schedule individual meetings with the City Manager to provide him with feedback as to his performance. Individual meetings shall be completed by September 30<sup>th</sup>. An evaluation form shall be supplied to each member for the member to use or not use in the meeting as he or she chooses. The form may be filled out and given to the City Manager, filled out and used by the member as an aid to the discussion but not given to the City Manager, left blank and used as a guide for discussion, or not used at all.**
  - ◆ **No later than October 31st, the Government Operations Committee shall schedule a public hearing to receive public testimony relative to the City Manager's performance and evaluation.**
  - ◆ **No later than November 30th, the Government Operations Committee shall schedule a working meeting with the City Manager to provide an opportunity for a group evaluation of the Manager by the members of the City Council and to discuss what if any action should be taken on the contract and make recommendations to the full City Council on this matter.**
  - ◆ **At a City Council meeting (not necessarily a Special Meeting) held no later than December 31, the City Council shall consider the matter and take whatever action it deems appropriate.**
2. **In years in which the contract terms do not establish December 31 as a date by which the Council must give notice relating to contract termination, evaluation, consisting of the steps outlined above shall take place during the months of November and December.**

The committee then agreed that the issue of evaluation of its other employees shall be placed on the agenda for discussion at the next meeting of the Government Operations Committee.

Councillor Braude then invited public comment.

Stash Horowitz, 12 Florence Street, stated that if the committee truly wants to hear from the public on these issues, the meetings should be scheduled at a time that is more convenient for the public to attend.

The meeting was adjourned at 9:48 p.m.

For the Committee

Councillor Jim Braude, Chair

