

Andrea S. Jackson
Chairperson

Chief Gerald R. Reardon
Fire Department
Commission Member

Commissioner Robert C. Haas
Police Department
Commission Member

Elizabeth Y. Lint
Executive Director

CAMBRIDGE LICENSE COMMISSION

831 Massachusetts Avenue, First Floor, Cambridge, Massachusetts 02139



City of Cambridge

Medallion/Livery/Limo Inspection Packet 2015

Inspections begin Monday, April 6th and end Friday, April 17th

Inspections are held Monday through Friday only

At the Department of Public Works Garage

147 Hampshire Street, Cambridge

Your appointment for inspection is on the schedule inside this packet. You may show up early for your inspection. However, any cab failing to show up for inspection by their scheduled date, without prior permission of the Hackney Office may be fined up to \$300.00.

Any cab, livery or limo failing to show up for inspection during inspection period, without prior permission of the Hackney Office, may be fined up to \$300.00 and/or have the Medallion removed from the vehicle and the taxicab or limo taken off the road.

TAXI: During Spring Inspections, please remember to bring a check or money order in the amount of \$190.00, made payable to the City of Cambridge. Please write your Medallion # on the front of the check. This payment covers your Spring and Fall inspections. **Cash is not accepted** as payment for inspection. A copy of your Massachusetts RMV Registration must be submitted in order for your vehicle to be inspected.

Medallions must be turned in to the Hackney Office during Inspection Period if the vehicle is not fully operational or leased for any reason.

Limo/Livery: Please remember to bring a check or money order in the amount of \$100.00, made payable to the City of Cambridge. This covers your one time annual inspection. **Cash is not accepted** as payment for inspection. A copy of your Massachusetts RMV Registration must be submitted in order for your vehicle to be inspected.

Telephone (617) 349-6140

Facsimile (617) 349-6148

TTY/TTD (617) 349-6112

www.cambridgema.gov/license



City of Cambridge

WEIGHTS AND MEASURES DEPARTMENT

James P. Cassidy, Jr.
Director/Sealer

March 6, 2015

Attention Cambridge Taxi Industry

Beginning March 9th, taxi meters will be tested and sealed by appointment only.

Please call the office at 617-349-6133 to make an appointment.

Make sure that all parts are in working order and the date and time printed on the receipt are correct with the updated information.

Please have all programming changes completed before your scheduled appointment, see the attached copy for proper layout.

The Pulsar 2020R meters do not have the capability to produce all the information that is needed on the receipt. After talking with the manufacturer, these meters are no longer in production and do not have the parts for repairs. Anyone with this meter has until October 1, 2015 to replace this meter. Please be advised that the City of Cambridge is giving advance notice of these changes; therefore, if you want to replace this meter now, you will only have to seal your meter the one time. Pulsar 2020R meters that will be tested for the April inspection will still need to change the telephone number on the meter to the 617-349-6146 Hackney Hotline.

Taxi meters sealed after January 1, 2015 do not need to be resealed at this time.

Thanks in advance for your continued cooperation in this inspection.



CORP NAME HERE

CAB # XXX

02/25/15 TR 0017

START END MILES

16:32 16:32 0.0

RATE #1

FARE : \$ 1.95

EXTRA: \$ 0.00

TOTAL: \$ 1.95

HACKNEY HOTLINE

617-349-6146

EMAIL: HACKNEY @

CAMBRIDGEMA. GOV

Notice for Spring 2015 Regarding Credit Card Requirements

As of April 1, 2015, all Cambridge cabs must have electronic credit card processing capability; the equipment to be used shall be at the discretion of the driver/owner.

Such equipment shall list fare, tolls, fees and tips separately for processing purposes. Such equipment shall have the ability to electronically authorize a transaction in a timely manner.

Such equipment will provide a printed receipt and/or email that includes medallion number, date, fare, tip, total, the type of card, last 4 digits of the credit card number, authorization, the Cambridge Hackney hotline number (617-349-6146), along with the Hackney email.

Regardless of the type of receipt, all passengers **MUST** receive a printed meter receipt that includes medallion number, date, transaction number, start and end miles, fare, tip, total, type of card, authorization the Cambridge Hackney hotline number (617-349-6146), along with the Hackney email.

Any taxi that has a meter that is not capable of producing the above information on a meter receipt, will still provide a meter receipt to the passenger and will have until October 1, 2015, to update their meter.

It must be declared at the spring inspection if you have a \$10.00 minimum which will include tip. Proper signage will be applied to the cab at that time.

It is strongly recommended that credit cards be accepted regardless of the amount.

CREDIT CARDS ACCEPTED

\$10.00 MINIMUM INCLUDING TIP

CREDIT CARDS ACCEPTED

NO MINIMUM

City of Cambridge Taxicab Rates • License Commission

Tel: 617-349-6146 • TTY:617-349-6112 • Email: hackney@cambridgema.gov

www.cambridgema.gov/license

Meter Initial Charge: \$1.95 First mile: \$5.55
 Each additional 1/8 of a mile: \$.45 Each Additional Mile: \$3.60

Meter may be activated 5 minutes after arrival

Hourly Rate: \$28.00 per hour
 (15 min. increments/wait time after 5 min.)

All trips over 10 miles: See City of Cambridge Flat Rate Book

Cambridge Hotel Flat Rates to Boston Logan International Airport

Flat rate per party, not per person • Toll costs and gratuity included in flat rate

	Non-Rush hour	Rush Hour
Royal Sonesta	\$26.25	\$30.00
Hotel Marlowe	\$26.25	\$30.00
Kendall Marriott	\$27.50	\$31.50
Residence Inn	\$27.50	\$31.50
Kendall Hotel	\$27.50	\$31.50
Hampton Inn	\$27.50	\$31.50
Holiday Inn Express	\$27.50	\$31.50
Fairfield Inn and Suites	\$27.50	\$31.50
Marriott Courtyard	\$33.00	\$35.75
Hyatt Regency	\$33.00	\$35.75
Le Meridien Hotel	\$33.00	\$35.75
Hotel Veritas	\$40.00	\$43.50
Sheraton Commander	\$40.00	\$43.50
The Charles Hotel	\$40.00	\$43.50
Harvard Square Hotel	\$40.00	\$43.50
Hotel Tria	\$49.50	\$53.50
Gateway Inn	\$51.75	\$56.00

Rush Hour (Mon-Fri): 7 am-9 am & 3:30 pm-6:30 pm • Added Airport Terminal: \$2.00

Extras/Discounts

Request for SUV or Station Wagon: \$6.00
 Luggage Handled by Driver: \$0.50 per piece
 Total Costs: Automatically Added
 Senior/Disability Coupons: \$2.50 per coupon

One Coupon for fare up to \$7.00 • Maximum of two coupons for fare over \$7.00



For compliments and complaints visit us here

Attention

You must submit a copy of the leasing agreement for each driver listed. The cab may not pass inspection if the leasing agreement(s) is not submitted with your inspection paperwork. Failure to comply may result in a fine up to \$300.00 or seizure of the medallion.

Spring/Fall Inspections

During Inspection, the following Items will be checked to make sure they are in proper working order:

1. Lights:
 - A. Headlights: High and low beams;
 - B. Rearlights: Stop, brake, back up and rear window brake;
 - C. Trouble lights: Both Sides.
2. Horn.
3. Windshield Wipers.
4. Current Registry of Motor Vehicles inspection sticker.
5. Interior lights.
6. Floorboards.
7. Doors: must be able to open and close easily and safely.
8. Body damage: "waiting for insurance" will not be accepted as a reason for body damage.
9. Wheel covers (hubcaps). Must have all four.
10. Trunk. Clean with spare tire inflated and secured.
11. Tires. Tread amount will be examined.
12. Overall cleanliness.
13. Only washed cars will be inspected.

A	B	C	D	E
Item/Description	Comments	Inspected	Recommended	Required
Control Arm Bushings Front				
Stabilizer Bar Bushings/link				
Lower Ball Joint				
Upper Ball Joint				
Wheel Bearings/Seals				
Strut Shock Absorber				
Struck/Shock Mounts				
Outer Tie Rod Ends				
Inner Tie Rod Ends				
Adjusting Sleeves				
Idler/Pitman Arms				
Center Lint				
Steering Gear/Rack & Pinion				
CV/U-Joints				
CV Joint Boots				
Tires/Wheels				

Please fill out the following pages legibly and completely. Phone numbers are required. Obtain all required signatures before coming in for inspection. If this is not done, we will not be able to inspect your vehicle.

Reminders:

You must submit a copy of your Massachusetts RMV Registration with your inspection documents.

All taxicabs must have and each driver must use waybills on every shift. Any driver caught without a waybill properly filled out during a shift may be fined up to \$300.00.

Filling out your waybill could protect you if a customer files an inaccurate complaint against you. Waybills are available for purchase at the License Commission Office.

Hackney/Livery Inspection Calendar

Please follow this schedule. It will make inspections faster and more efficient for all drivers, owners and inspectors.

	April 6	April 7	April 8	April 9	April 10
Day time	Monday Medallion #	Tuesday Medallion #	Wednesday Medallion #	Thursday Medallion #	Friday Medallion #
9-10 am	1-6	28-34	56-62	84-90	112-118
10-11	7-13	35-41	63-69	91-97	119-125
11-noon	14-20	42-48	70-76	98-104	126-131
12-1 pm	No	Inspections	Lunch	Break.	
1-2 pm	21-27	49-55	77-83	105-111	132-138
2-3	AZ1/LV62146	LV57550/LV60740	LV62478/LV64832	LV65406/LV65421	LV65420/LV65407
	April 13	April 14	April 15	April 16	April 17
Day time	Monday Medallion #	Tuesday Medallion #	Wednesday Medallion #	Thursday Medallion #	Friday Medallion #
9-10 am	139-145	167-173	195-201	223-229	249-253
10-11	146-152	174-180	202-208	230-236	254-257
11-noon	153-159	181-187	209-215	237-243	LV69357
12-1 pm	No	Inspections	Lunch	Break.	
1-2	160-166	188-194	216-222	244-248	Recalls
2-3	LV65946/LV65476	LV65957/LV61775	LV63110/LV54209	LV65588/LV69360	Recalls

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Attention all Taxicab and Livery Owners Spring Inspection Requirement

Please bring this form to the Traffic, Parking and Transportation Department at 344 Broadway to confirm that all tickets are paid and to the Treasurer's Office, First floor of City Hall, to verify that all current & prior year excise taxes have been paid based on computer data.

Medallion Number: _____ Or Livery Company Name : _____

RMV Plate Number: _____

Traffic, Parking and Transportation Department: The requirements of this office for the above vehicle have been satisfied re: Motor Vehicle:

Date: _____

Stamp or Signature of Traffic, Parking and Transportation Department:

Treasurer's Office: All current and prior year excise taxes have been paid based on computer data.

Date: _____

Stamp or Signature of City Treasurer's Office:

Limo/Livery Owners

Last Name	First Name	Middle Initial
Owner Address		Owner Telephone
Owner City	Owner State	Owner Zip Code
Corporation	Corporation Business Address	
Corporation City	Corporation State	Corporate Zip Code
Manager/Lesees	Telephone Number	Radio Service
Insurance Company	Insurance Agent	Insurance Telephone
Reg Plate	Vehicle Year	Make
Vehicle Type	Color	Model

Livery/Limousine Insurance Verification Form

Manufacturer: _____

Model Year: _____ Model Name: _____ Color: _____

Motor Vehicle ID Number: _____

Mass Registration Number: _____

Effective Date: _____ Expiration Date: _____

Owner's Name: _____

Corporation Name: _____

Insurance Agent: _____

Name

Phone Number

Insurance Company: _____

Stamp

The undersigned certifies that the above livery/limousine vehicle is currently insured.

Signature: _____ Date: _____

Medallion Owners Medallion Number: _____

Owner Information

Owner Last Name _____ First Name _____ Middle Initial _____
Address _____ Apartment # _____ City _____ State _____
Zip Code _____ Phone Number _____
Corporate Name of Taxicab Owner _____
Corp Address _____ Apartment # _____ City _____ State _____
Zip Code _____ *E-Mail* _____

Manager/Lessee Information

Last Name _____ First Name _____ Middle Initial _____
Phone Number _____ Radio Service _____ *E-Mail* _____

Insurance Information

Insurance Agent _____ Insurance Agency Phone Number _____
Insurance Company _____
Mass RMV Plate #TA _____ Vehicle Year _____ Vehicle Make _____ Vehicle Model _____
Vehicle Type: _____ Color _____

Meter Information

Year Meter Sealed: _____ Receipt Meter _____
Serial Number _____ Seal Number on Flat Disk V _____

Taxicab Insurance Verification Form

Medallion Number: _____ Manufacturer: _____

Model Year: _____ Model Name: _____ Color: _____

Motor Vehicle ID Number: _____

Mass. Registration Number: _____

Effective Date: _____ Expiration Date: _____

Owner's Name: _____

Corporation Name: _____

Insurance Agent: _____

Name

Phone Number

Insurance Company: _____

Stamp

The undersigned certifies that the above medallion vehicle is currently insured.

Signature: _____ Date: _____

Medallion Number

Please list all drivers for each medallion by name, including Cambridge Hackney License Number, phone number and shift. We need to know who is operating the cab at all times.

Any change of drivers must be reported to the Hackney Division within 72 hours.

Name	Hackney #	Phone Number	Shift
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>