City of Cambridge | Community Benefits Advisory Committee | March 2019

Planning Grant RFP Selection Criteria			
1.	CLARITY OF VISION FOR AND OVERALL APPROACH OF THE PROPOSED	5.	
	PROGRAM MODEL		5.1 Demonstrates understanding of and response to Target Population
	1.1 Clearly articulated vision that addresses Top Tier Needs for Target Population		5.2 Partnership has capacity and experience to provide services to Target
	1.2 Overall approach identifies concrete (but not necessarily definitive) steps to		5.3 Population Partners have representation of Target Population among staff,
	meeting vision – coherence between what you say you want to do and your plan to do it		board, and/or committees
	1.3 Program model is feasible – can translate vision to practical actions	6.	ENGAGEMENT OF TARGET POPULATION IN PLANNING AND IMPLEMENTATION
	1.4 Integrated approach through collaboration and demonstration of innovation		6.1 Clearly articulated plan for engagement of Target Population
			6.2 Demonstrated engagement of Target Population in this planning process
2.	ABILITY TO ADDRESS ALL THREE TOP TIER NEEDS IN WAYS THAT RESPOND TO		6.3 Experience engaging Target Population in planning for or delivery of programs
	THE UNIQUE NEEDS OF FAMILIES		
	2.1 Plan to address all three Top Tier needs in a substantive way	7.	CAPACITY OF LEAD ORGANIZATION
	2.2 Partnership has capacity and experience to deliver services		7.1 Has administrative capacity to manage grant and partnership requirements
	2.3 Partnership has balanced collaboration		(fiscal, staff, reporting)
	2.4 Partnership has capacity to respond to the unique needs of families		7.2 Demonstrates fiscal responsibility (as evidenced by submitted audited financials or Form 990 and operating budgets)
3.	APPROACH TO EQUITY AND INCLUSION		7.3 Has data collection experience and capacity or willingness to engage a data
	3.1 Lead Organization has representation of staff and board that reflects		coordinator
	population(s) to be served		7.4 Has experience or capacity to support required evaluation activities
	3.2 Engages, organizes, and listens to the voices of families to be served		7.5 Articulated plan to act as facilitator and convener of partnering organizations
	3.3 Engages the community and leverages other community-based resources		7.6 Positive references
	3.4 Approach to building organizational capacity around issues of equity and		
	inclusion	8.	INITIAL ARTICULATION OF ANTICIPATED OUTCOMES AND PLAN FOR SERVICE
			DELIVERY; CBAC EXPECTS EACH PARTNERSHIP TO FURTHER DEVELOP OUTCOMES
4.	DEMONSTRATED COMMITMENT TO PARTNERSHIP/COLLABORATION		AND PLAN FOR SERVICE DELIVERY DURING THE PLANNING PHASE
	4.1 Demonstrates that all organizations participated in proposal development		8.1 Initial outcomes demonstrate that all Top Tier needs have been addressed to
	4.2 Clear articulation of how Planning Grant resources will be used		benefit Target Population
	4.3 Clear articulation of roles for various partners		8.2 Program model seems viable – could be implemented after planning process
	4.4 Commitment to building and sustaining partnership by organizational leaders		8.3 Service delivery plan is viable with beneficiaries' voices integrated into plan
	and partners		8.4 Process includes voices of all partners where appropriate
	4.5 Partners have successfully collaborated before (not necessarily with each other)		8.5 Confidence that gaps in plan can be addressed during Planning Phase