



# CitySmart for City Employees

## Emergency Ride Home

Many people like the idea of using sustainable transportation, but are afraid of being stranded during an emergency. When you register for the Emergency Ride Home (ERH) program and use a sustainable mode to get to work, you'll have a ride available in an emergency.

### Who can use it?

Registered employees that uses public transit, carpool, vanpool, bike, or walk to work ***at least 3 days/week***.

### When can I use it?

Use is limited to those who cannot travel home by their usual sustainable mode due to any of the following:

- Personal Illness or Emergency
- Family Illness or Emergency
- Unscheduled/Unplanned Overtime

### When does the ERH not apply?

- Weather delays or emergencies
- MBTA or other transit delays or disruptions
- Construction disruption to normal commuting

### How do I register?

Simply [follow this link](#) to register online. It's as easy as that! You will receive your voucher within 2-4 weeks.

### How do I use it?

- Be sure to hold on to your cab voucher. If you lose it, contact the Charles River TMA for another.
- When you need an ERH, call the cab company at the number listed on your voucher.
- In the cab, fill in the origin and destination information on the voucher, ask the cab driver for a flat rate, and enter the fare from the meter (or the flat rate provided by the driver) – don't forget to add an appropriate tip. You may keep the pink customer copy. The other two copies stay with the driver.
- The voucher is your fare – you do not have to pay the driver.
- After your trip, fill out the confirmation report and send to the Charles River TMA along with a copy of the voucher receipt. Your new voucher will be sent to your work address in 2 to 4 weeks.

### How do I get in contact with the Charles River TMA?

- Otherwise, contact the Charles River TMA directly at 617-324-6118.
- Charles River TMA, PO Box 425255, Cambridge, MA 02142