

Cambridge Public Library
Board of Library Trustees Minutes
April 5, 2022

The Board of Library Trustees met virtually via Zoom on April 5 at 5:00pm. The following members were present: Karen Kosko, Kaija Langley, James Roosevelt, Nancy Woods. Also present: Maria McCauley

Public Comment & Minutes

- Guest: Jackie Horn, Prospective Trustee
- No public comment
- Minutes from the March 1 meeting were approved

New Business

Library Updates:

National Library week and a resolution passed for Library Workers. Sixth Annual Curious George lecture on Saturday, April 9. Very exciting and will be virtual. Louise Erdrich coming on April 7, Pulitzer Prize Winner Author, also virtual

The Hive maker space has expanded its hours on Mondays, Boudreau Branch is also expanding hours. Valente branch will be open on Sundays starting this summer.

Conducting an All-Gender bathroom study. There are two at the Main Library, with key access required. Once the study comes back will have the feasibility and cost. Will likely be located on Mezzanine level as that will be most cost efficient.

Transitioning back/forward to hybrid. Story times returning to indoors. This fall there are several programs that will be in person. Spaces are already bookable and there are no restrictions.

A request has been submitted for Digital Equity position, like our STEAM position. The CPL has been in the business of doing this work for a long time. The HIVE has been such a successful model and we are currently doing lots of workshops. Still waiting on news about funding, but already speaking with IT services. Speaks to the national platform and is an important initiative.

Honoring Janet Axelrod: Dr. McCauley shared that past efforts with the Foundation and Trustees have resulted in donations in the amount of \$28,000 from private donors and \$100,000 from her estate, which will take some time but will be a great advance in the endowment and will yield about \$6,000 for future programs.

Foundation & Friends: Working together to align our missions and value. Foundation has \$100,000 of funding, raised \$450,000, increasing by 6%. There is a goal of 100% participation by the Foundation and

Trustees with a focus on Legacy gifts and the Scribe Society. There are currently 24 documented estate gifts, estimated at \$4.7 million. There is currently a fundraising push for National Library Week. Foundation is working with two high school students to create a photo archive project. The Friends shared the Secret Garden Tour is on this year and will start selling tickets starting May 1. The Gift Acceptance protocols are still in queue with legal before sharing with Friends and Foundation members.

Staffing Update: Currently 23 vacancies; filled 64 positions (including promotions). Our new Assistant Director of HR starts next week. Karen inquired about an org chart. Maybe by the end of the Trustee cycle, with updated names of all new staff.

Trustee Search: Lots of talented applicants, interviews are going well. Will be a second round for some candidates, then to the City Manager and City Council for approval.

Trustee Page: The information about the Trustees is on city website is out of date.

ACTION ITEM: Ms. Langley will contact city to provide correct information.

Upcoming:

Budget approval is on May 17. Dr. McCauley will keep Trustees informed about capital and positions.

Nothing yet on the City Manager search.

Next meeting will be held in person at Harvest in Harvard Square. Will toast in Janet's memory and celebrate Dr. McCauley's and Ms. Langley's joint birthdays

Meeting in June at the CPL.