

Minutes
Board of Trustees Meeting for December
Tuesday, December 6

Attending: Kaija Langley, Karen Kosko, Nancy Woods, Jim Roosevelt, Maria McCauley, Muna Kangsen, Hunter McKenzie

1. **Public Comment:** None.

2. **Approval of Minutes:** Chair moved for minutes from the November meeting to be approved. Trustee Roosevelt seconded the motion and minutes were approved unanimously.

3. **Director of Libraries Report / Library Updates**
 - **PLA/ALA Updates**
 - i. PLA President-elect Sonia Alcántara-Antoine and PLA representatives were in Cambridge on November 30 and visited the Main Library.
 - ii. Director of Libraries was in Washington, D.C., in November for Committee on Legislation duties, including creating ALA legislative priorities.
 - iii. Trustee Roosevelt and Director of Libraries hosted the executive director of ALA for a dinner.
 - iv. Trustee Woods would love to discuss what the Director of Libraries has learned in her work with PLA and ALA, and how it's translating to her job as Director of Libraries. This discussion will be put on a future Trustees meeting agenda to discuss.

 - **Dream Big**

Event postponed and new date will be announced soon.

 - **New City Manager Updates**
 - i. Director of Libraries gave an update on getting to know the new City Manager and funding priorities. Director of Libraries asked the Trustees to amplify the work the Library is doing for the community.
 - ii. Director of Libraries to work on communications about the Library's impact, and will forward to the Board for feedback.
 - iii. Chair Langley mentioned as CMO is getting settled, if there's a way to communicate for the CMO what the Library does at the Branch level to show

the scope of our work. Director of Libraries will mention to the City that we are happy to host more meet & greets at other branches.

- iv. Trustee Woods mentioned the idea of involving the Friends of the Cambridge Public Library and the Library Foundation in learning more about the library's strategic work. The Director of Libraries is hoping that when we have new Trustees, we could do a session for new board members, as well as the boards for the Friends of the Cambridge Public Library and Library Foundation, to meet managers of different departments/areas of the libraries.

- **Infrastructure/Facilities**

- i. City recently power-washed main entrance into Central Square Branch and the City has stepped up wellness checks for community members who congregate in the area.
- ii. Director of Libraries will be meeting with Deputy City Manager and Assistant City Manager for Finance to discuss upgrades in the Lecture Hall.
- iii. Walk through of O'Connell for HVAC work scheduled for December 7 and bids to do work are due on December 15
- iv. House Architect is revising bid documents for Lewis Room work at the Central Square Branch Library and we now have approval to test ceiling paint. The roof leaks have been sealed!
- v. It is promising that City Councilors are thinking about the library for the public good for example at Central Square and Alewife.
- vi. Director McCauley mentioned that Alewife is building/expanding in a big way.

- **Library vacancies**

21 vacancies yet to be filled, but the Library recently hired two Executive Assistants, and a new Finance Manager

- **Board Vacancies**

Director of Libraries submitted Trustees appointment recommendations to City last May and recommendations will go to the City Council soon. Director McCauley will notify Trustees when Board vacancies are on the agenda of the City Council.

- **Program Updates**

- i. **Adult Services:**

1. New Tech Goes Home cohort will begin soon
2. Solo Aging series ongoing
3. Wellness Series is going on. In addition to low impact Zumba, a workshop on Tai-chi was offered recently as part of the series
4. Genealogy classes offered at Main and Branch locations

- ii. **Branch Services**
 - 1. STEAM take and make kits given out in Branch locations in November
 - 2. O’Neill Branch hosted Wôpanâak Language Story Time to celebrate Native American Awareness Month
- iii. **Collections Services**
 - 1. Collections is trying out new streaming services on Hoopla, including a music app Qello, and Craftsy
- iv. **Youth Services**
 - 1. Teen Advisory Group meetings have resumed
 - 2. Youth Services participated in celebrating Family Literacy Month and took part in an event on Family Literacy Day
 - 3. Annual Library card opt-out is underway and Library issued 515 new library cards
- v. **STEAM/Hive**
 - 1. Hive recently introduced new workshop on Podcasting
 - 2. Sewing class now offered in The Hive
- vi. **Communications**
 - 1. Dramatic Reading of T.S. Eliot’s The Wasteland on the 100th anniversary of its composition. November 2, 2022. Main Library, Lecture Hall
 - 2. Shakespeare Player’s performance of a Midsummer Night’s Dream. November 6, November 8, and November 12. Main Library, Lecture Hall.
 - 3. Artist Talk by Lori Lander. November 7, Main Library, L2 Hallway.
 - 4. Native American Heritage Month: Jennifer Foerster presents The Maybe-Bird in conversation with Cedar Sigo. November 15 (Virtual)
 - 5. Transgender Awareness Month Panel: Speak Up, Speak Out. November 16 (Hybrid)
 - 6. Written Law: A Conversation Between Lawyer Authors Michael Meltsner and Daniel Medwed. (Community Room, Main Library). November 17.
 - 7. Designing Universal Flu Vaccines with Dr. Daniel Lingwood. November 22 (Virtual).
 - 8. All About Medicare: Info Session and Q&A (Hybrid). November 22 (Hybrid).

4. **Adjournment**

The Chair moved to adjourn the meeting, the motion to adjourn was seconded Trustees Woods and Kosko and the meeting adjourned at 6 p.m.